Приложение 1

к Порядку поступления в администрацию Туапсинского муниципального округа обращений, заявлений и уведомлений, являющихся основаниями для проведения заседания комиссии по соблюдению требований к служебному поведению муниципальных служащих и урегулированию конфликта интересов в администрации

Туапсинского муниципального округа

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | В отдел кадров администрации  Туапсинского муниципального округа | | | от |  | | (фамилия, имя, отчество (при наличии),  дата рождения) | | |  | | |  | | | (адрес места жительства, контактный телефон) | | |  | |   ОБРАЩЕНИЕ  о даче согласия на замещение должности (на выполнение работы  на условиях гражданско-правового договора) в коммерческой  или некоммерческой организации   |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Я, | , | | | | | | | | | | |  | (фамилия, имя, отчество (при наличии) | | | | | | | | | | | замещающий(ая)/замещавший(ая) в администрации Туапсинского муниципального округа должность (должности) муниципальной | | | | | | | | | | | | службы | |  | | | | | | | | | |  | | | | | | | | | | | | (наименование должности с указанием структурного подразделения, дата увольнения/планируемая дата увольнения)  , | | | | | | | | | | | | включенную(ые) в перечень должностей, установленный правовыми актами администрации Туапсинского муниципального округа, при замещении которой (ых) в мои должностные обязанности входило (входит): | | | | | | | | | | | | (перечислить должностные обязанности) | | | | | | | | | | | |  | | | | | | | | | | | |  | | | | | | | | | | | | В соответствии с частью 4 статьи 14 Федерального закона «О муниципальной службе в Российской Федерации службе», статьей 12 Федерального закона «О противодействии коррупции» прошу дать согласие на: | | | | | | | | | | | | - замещение на условиях трудового договора должности | | | | | | | | |  |  | |  | | | | | | | | |  |  | | - заключение гражданско-правового договора | | | | | | | | |  |  | |  | | | | | | | | | | | | (планируемая должность (в случае заключения трудового договора), | | | | | | | | | | | | планируемый характер работы, (в случае заключения гражданско-правового договора), | | | | | | | | | | | | наименование и местонахождение организации, характер ее деятельности) | | | | | | | | | | | | При замещении должности (должностей) | | | | | | |  | | | | |  | | | | | | | | | | | | (наименование должности(ей), замещаемой(ых) в течение последних двух лет до дня (планируемого дня) увольнения с муниципальной службы)  я осуществлял(а) следующие функции муниципального управления в отношении вышеуказанной организации: | | | | | | | | | | | | 1) | | |  | | | | | | | | |  | | | (указать функции) | | | | | | | | | 2) | | |  | | | | | | | | | ...) | | |  | | | | | | | | | В мои должностные обязанности будет входить (выполняемая мною работа будет включать): | | | | | | | | | | | |  | | | | | | | | | | | | 1) | | |  | | | | | | | | |  | | | (краткое описание должностных обязанностей в случае заключения трудового договора, | | | | | | | | | 2) | | |  | | | | | | | | |  | | | характер выполняемой работы в случае заключения гражданско-правового договора) | | | | | | | | | …) | | |  | | | | | | | | | Предполагаемый срок действия трудового или гражданско- | | | | | | | | | | | | правового договора | | | | |  | | | | | | | Предполагаемая сумма оплаты за выполнение работ (оказание услуг) | | | | | | | | | | | | по трудовому или гражданско-правовому договору | | | | | | | |  | | | | Указанный вопрос о даче согласия на замещение должности (на выполнение работы на условиях гражданско-правового договора) прошу | | | | | | | | | | | | рассмотреть на заседании комиссии | | | | | |  | | | | | |  | | | | (в моем присутствии/без моего присутствия) | | | | | | | | Информацию о принятом решении прошу направить по адресу: | | | | | | | | | | | |  | | | | | | | | | | |   (указывается адрес фактического проживания, адрес электронной почты либо иной способ направления решения)   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | «\_\_»\_\_\_\_\_\_\_\_\_\_ 20\_\_ г. | |  |  |  |  | |  |  | | (подпись) |  | (инициалы и фамилия) |     Регистрационный номер в журнале № \_\_\_\_\_  Дата регистрации обращения «\_\_» \_\_\_\_\_\_\_\_\_\_ 20\_\_ г.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (должность, подпись, инициалы и фамилия должностного лица, зарегистрировавшего обращение) |

Исполняющий обязанности

начальника отдела кадров

администрации Туапсинского

муниципального округа Н.В. Комарова